**Today**

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**Link to when2meet:** [**https://www.when2meet.com/?26169452-J9Jag**](https://www.when2meet.com/?26169452-J9Jag)

**Tuesday: 5:15-5:45pm**

**Friday: 3:15-3:45pm**

**Hillman or ZOOM**

**Project Plan:** [**https://docs.google.com/document/d/1tdSu-tYUqSMytT4\_A9ajIHYk84qG248h5AoOtYanlXw/edit?usp=sharing**](https://docs.google.com/document/d/1tdSu-tYUqSMytT4_A9ajIHYk84qG248h5AoOtYanlXw/edit?usp=sharing)

**Trello:**

[**https://trello.com/invite/b/66d0b761a89375e0cb34bf93/ATTI7a91dc4e9582c7f8af39fcb671cb47cb8A3F893C/dnid-capstone**](https://trello.com/invite/b/66d0b761a89375e0cb34bf93/ATTI7a91dc4e9582c7f8af39fcb671cb47cb8A3F893C/dnid-capstone)

**Storyboard:** [**https://docs.google.com/document/d/1nZXO4TlXCJDfNJV96MpXtuva4L5aCSpSoyvfrMURW-g/edit**](https://docs.google.com/document/d/1nZXO4TlXCJDfNJV96MpXtuva4L5aCSpSoyvfrMURW-g/edit)

**Definition of Done:**

[**https://docs.google.com/document/d/1QkjovW9yJhyGog\_\_6rJUYvYecFQTQDkU\_3G1f5So2r4/edit?usp=sharing**](https://docs.google.com/document/d/1QkjovW9yJhyGog__6rJUYvYecFQTQDkU_3G1f5So2r4/edit?usp=sharing)

**Github:**

[**https://github.com/nate-roper/cyber-escape-site**](https://github.com/nate-roper/cyber-escape-site)

**Link to site:**

[**https://nate-roper.github.io/cyber-escape-site/**](https://nate-roper.github.io/cyber-escape-site/)

Meet your teammates! From this moment, you are the driver :) Let the fun begin!

Action items **before Sprint 1 starts**:

* ~~Find common weekly meeting time(s) that work for~~ **~~ALL~~** ~~the team members outside of class time.~~ **~~ALL~~** ~~.. again~~ **~~ALL~~** ~~… once more:~~ **~~ALL~~**~~. I hope this is clear enough!~~
* ~~Discuss (and agree on) the location of such common weekly meeting(s).~~
* ~~Submit the “Team Deliverable - Weekly Meeting Time and Location” on Canvas.~~
* ~~Email your client to introduce yourselves and schedule the first client meeting IN CLASS~~
* ~~Watch this video~~ [~~https://vimeo.com/114898924~~](https://vimeo.com/114898924) ~~about the “DONE” definition~~
* Decide what is your team’s definition of “DONE”.

Meets acceptance criteria of tickets

* Team Deliverable: Provide your team’s definition of “DONE” to the *Definition of DONE Team Deliverable* assignment on Canvas.
* ~~Create a copy of this “~~[~~Project Plan~~](https://docs.google.com/document/d/1OjOpk1lLq4G-7HvGupvjx3ZdNT5tsAi8YTuLY1KQbEI/edit?usp=sharing)~~” document.~~
* ~~Develop and fill out the “Project Plan” document together as a team.~~
* ~~Find out what~~ [~~Trello~~](https://trello.com/) ~~Scrum Board is? You will need it for the “Team Deliverable: Initial Product Requirements”. If you want to use something other than Trello for project management, consult with the instructor before making your final decision.~~
* Team Deliverable: Submit the “Initial Project Plan” on Canvas during the first week of Sprint 1 (you will have the opportunity to modify and enhance the project plan after this submission).
* Check the “Sprint 1 Common Goals” linked on the live schedule.
* ~~Start exploring any tools/technologies you will need for the project.~~
* ~~Decide on an electronic communication medium (Slack/Discord/GroupMe) which the client does NOT have access to (in order to avoid any possible miscommunication).~~

Before you leave, talk to the instructor about the outcome of today’s meeting and your plan until the next meeting.

Reminder about some policies:

* Peer Evaluation Form will be given at the end of each SPRINT.
* You will be required to fill out the survey promptly, honestly, clearly, and concisely.
* Each survey link will be shared between all team members.
* You should submit the survey for yourself only.
* You will have to meet with the client once every week (for about 1 hour).
* Your participation in meetings will be evaluated by your peers and the instructor.
* All meetings (class, team, customer, ...etc) must be LIVE (not chatting or texting)
* If you miss an instructor evaluation meeting, your score is 0 for that INSTRUCTOR SPRINT EVALUATION
* If you don’t fill out the Peer Evaluation Form on time, you don’t receive a peer evaluation grade

REMEMBER:

Customers may not know all of the detailed features they are looking for you to develop, but have high goals and you (developers and customers) will figure out more throughout the process!

Project Management Tools

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<https://trello.com>

<https://miro.com>

<https://www.atlassian.com/software/jira>

[www.backlog.com](http://www.backlog.com)

[www.clunhouse.io](http://www.clunhouse.io)

<https://www.pivotaltracker.com>